



OOD

Effective: September 11, 2020

To: All of EOIR
From: James R. McHenry III, Director
Date: September 11, 2020

ADDENDUM TO POLICY MEMORANDUM 20-13

PURPOSE:	Modifies Policy Memorandum 20-13, <i>EOIR Practices Related to the COVID-19 Outbreak</i>
OWNER:	Office of the Director
AUTHORITY:	8 C.F.R. § 1003.0(b)
CANCELLATION:	None

Policy Memorandum (PM) 20-13, *EOIR Practices Related to the COVID-19 Outbreak*, indicated that the Office of the Chief Administrative Hearing Officer (OCAHO) would deactivate its email filing system developed during the COVID-19 outbreak 60 days after non-detained hearings resumed at the Arlington Immigration Court. OCAHO now believes it possesses sufficient resources to maintain its procedure for the filing of complaints by email. *See Filing by Email-Office of the Chief Administrative Hearing Officer*, <https://www.justice.gov/eoir/filing-email-office-chief-administrative-hearing>. Accordingly, the language in PM 20-13 regarding the deactivation of OCAHO's email filing system is rescinded, and OCAHO will continue to accept complaints by email until further notice.

PM 20-13 also indicated that for immigration courts hearing only detained cases, EOIR will no longer accept email filings and will deactivate the email address for filing for that court 60 days after an immigration court in the same federal judicial district has resumed non-detained hearings. It also provided guidance for detained immigration courts located in federal judicial districts in which there is not an immigration court hearing non-detained cases. In doing so, it inadvertently failed to provide information regarding the Ulster Immigration Court which is located in the Northern District of New York and is currently in Phase 2 of resuming operations. Accordingly, the Ulster Immigration Court will no longer accept email filings and will deactivate its email address for filing 60 days after the date of this PM.

No other parts of PM 20-13 are modified by this Addendum.

This Addendum to PM 20-13 is not intended to, does not, and may not be relied upon to create, any right or benefit, substantive or procedural, enforceable at law or in equity by any party against

the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person. Nothing herein should be construed as mandating a particular outcome in any specific case.

Please contact your supervisor if you have any questions about PM 20-13 or this Addendum.