TABLE OF CHANGES – INSTRUCTIONS

Form G-28, Notice of Entry of Appearance as Attorney or Accredited Representative OMB Number: 1615-0105 06/30/2025

Reason for Revision: REV Project Phase: 60-Day

Legend for Proposed Text:

• Black font = Current text

• Red font = Changes

Expires xx/xx/2028 (01/31/2028) Edition Date xx/xx/2025 (01/16/2025)

Current Page Number and Section	Current Text	Proposed Text
Page 1, What Is the	[Page 1]	
Purpose of Form G-28?	What Is the Purpose of Form G-28?	What Is the Purpose of Form G-28?
	This form is used to establish the eligibility of an attorney or accredited representative to represent a client (applicant, petitioner, requestor, beneficiary or derivative, or respondent) in an immigration matter before the U.S. Department of Homeland Security (DHS). An attorney or accredited representative appearing before DHS must file Form G-28 for each benefit request. U.S. Citizenship and Immigration Services (USCIS), U.S. Customs and Border Protection (CBP), and U.S. Immigration and Customs Enforcement (ICE) will only recognize a properly completed Form G-28 that was signed by the attorney or accredited representative and the client. Each attorney or accredited representative appearing in a case must submit their own Form G-28 and USCIS only recognizes one Form G-28 at a time. USCIS, CBP, and ICE will recognize Form G-28 until the conclusion of the matter for which it is entered, unless otherwise notified. You must file a new Form G-28 with the Administrative Appeals Office if you are filing an appeal on Form I-290B, Notice of Appeal or Motion.	[no change]

NOTE: For matters before the Department of Justice, Executive Office for Immigration Review (EOIR), representatives must file an EOIR-27, Notice of Entry of Appearance as Attorney or Representative Before the Board of Immigration Appeals (BIA) for representation before the BIA, or EOIR-28, Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court for representation before the Immigration Courts.

NOTE: For matters before the Department of Justice, Executive Office for Immigration Review (EOIR), representatives must file a Form EOIR-27, Notice of Entry of Appearance as Attorney or Representative Before the Board of Immigration Appeals (BIA) for representation before the BIA, or Form EOIR-28, Notice of Entry of Appearance as Attorney or Representative Before the Immigration Court for representation before the Immigration Courts.

Pages 1-3, Why May Use Form G-28?

[Page 1]

Who May Use Form G-28?

Attorneys and Accredited Representatives

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Law Students and Law Graduates

A law student or law graduate who is working under the direct supervision of an attorney or accredited representative under 8 CFR 292.1(a)(2) must complete **Part 2.**, Item Numbers 4.A. and 4.B., on the same Form G-28 filed by the supervising attorney or accredited representative. The law student or law graduate must sign the same Form G-28 in Part 7., Item Number 2. DHS may require law students and law graduates to verify they are eligible under 8 CFR 292.1(a)(2). The appearance of a law student or law graduate requires the permission of the DHS official before whom they wish to appear. The DHS official may require the law student or law graduate be accompanied by the supervising attorney or accredited representative.

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Designated Paralegal for Limited Interaction with USCIS for Customer Service Purposes

USCIS will allow an attorney or accredited representative completing this form to list one designated paralegal to interact with

Who May Use Form G-28?

[no change]

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[deleted]

USCIS customer service channels on the attorney or accredited representative of record's behalf for specified, limited interaction. The designated paralegal must be directly employed by the attorney's law firm or the accredited representative's recognized organization and under the direct supervision of the designating attorney or accredited representative. The attorney or accredited representative is responsible for the conduct of the designated paralegal acting on their behalf, and such conduct will be subject to the disciplinary rules and procedures at 8 CFR parts 292.3(a)(1) and 1003.102.

Only the designated paralegal named in **Part 3.**, **Item Number 1.** of the form may engage in the limited interaction, provided that **Part 6. Item Number 1.B.** is selected. If the attorney or accredited representative of record needs to change the designated paralegal who will be working with the attorney or accredited representative on the client's case, the attorney or accredited representative of record and client must complete a new Form G-28.

Limited interaction is generally defined as follows:

- Inquire about case status;
- Request correspondence or notices;
- Inquire about documents or cards that may need to be replaced (because they were not delivered; were lost, stolen, destroyed, or mutilated; or need to be corrected);
- Request appointment accommodations:
- Schedule or reschedule appointments; and
- Request a change of address.

NOTE: A paralegal may not be able to interact with USCIS customer service channels on behalf of certain protected requestors.

Nothing in this designation is to be

construed as permitting a designated paralegal to engage in practice, as defined at 8 CFR 1.2, including the exercise of professional judgment to provide legal advice or legal services or represent the person, including at an in-person appointment before USCIS.

For more information, see the USCIS Policy Manual, Volume 1, General Policies and Procedures, Part D, Attorneys and Representatives, available at www.uscis.gov/policy-manual.

Note that ICE and CBP do not permit anyone but an attorney or accredited representative to appear before or communicate with their component about pending requests or cases.

Foreign Attorneys

Attorneys not licensed to practice law in the United States must use Form G-28I, Notice of Entry of Appearance as Attorney In Matters Outside the Geographical Confines of the United States. Such attorneys may only represent individuals in matters filed and adjudicated by DHS or on its behalf outside the United States. DHS has sole discretion to permit such representation.

Other Representatives

Individuals seeking to appear as reputable individuals may not use Form G-28. They must obtain permission from DHS to appear on behalf of an applicant, petitioner, requestor, beneficiary or derivative, or respondent. DHS will require the individual establishes they meet the definition of a reputable individual at 8 CFR 292.1(a)(3).

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Withdrawing a Form G-28

An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal, or

Foreign Attorneys

[no change]

Withdrawing a Form G-28

An attorney or accredited representative or the applicant, petitioner, requestor, beneficiary or derivative, or respondent may withdraw Form G-28 at any time by submitting written notice of withdrawal to by submitting a new Form G-28 to the office where the case is pending, or the return address of the last notice you received. The office address is on the most recent notice received regarding your case. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.

USCIS will not accept a request for withdrawal from a law student, law graduate, or paralegal.

DHS, or by submitting a valid, new Form G-28, to replace the previous one. The applicant, petitioner, requestor, beneficiary or derivative, or respondent will be treated as unrepresented unless a new Form G-28 is submitted.

[no change]

Page 3, General Instructions

[Page 3]

General Instructions

USCIS provides forms free of charge through the USCIS website. To view, print, or fill out our forms, you should use the latest version of Adobe Reader, which you can download for free at http://get.adobe.com/reader/. If you do not have Internet access, you may call the USCIS Contact Center at 1-800-375-5283 and ask that we mail a form to you. The USCIS Contact Center provides information in English and Spanish. For TTY (deaf or hard of hearing) call: 1-800-767-1833.

Signature. Each Form G-28 must be properly signed and filed. For all signatures on this form, USCIS will not accept a stamped or typewritten name in place of a signature. A legal guardian may also sign for a mentally incompetent client. If the Form G-28 is not signed or if the signature on the request is not valid, USCIS will process the benefit request as though the Form G-28 had not been submitted. See 8 CFR 103.2(a)(3). If USCIS accepts a request for adjudication and determines that it has a deficient signature, USCIS may deny the request.

Validity of Signatures. For Form G-28, USCIS will consider a photocopied, faxed, or scanned copy of the original handwritten signature valid for filing purposes. The photocopy, fax, or scan must be of the

General Instructions

We provide free forms through the USCIS website. To ensure you are using the latest version of this form, visit <u>uscis.gov</u>. To view, print, or complete our forms, you should use the latest version of Adobe Reader, which you can download for free at <u>get.adobe.com/reader/</u>.

Signature. Each Form G-28 must be properly signed and filed. For all signatures on this form, USCIS will not accept a stamped or typewritten name in place of a signature. If the client is under 14 years of age, a parent or legal guardian may sign Form G-28 on their behalf. A legal guardian may also sign for a mentally incompetent client. If the Form G-28 is not signed or if the signature is not valid, USCIS will process the benefit request as though the Form G-28 had not been submitted. See 8 CFR 103.2(a)(3). If USCIS accepts a request for adjudication and determines that it has a deficient signature, USCIS may deny the request.

Validity of Signatures. For Form G-28, USCIS will consider a photocopied, faxed, or scanned copy of the original handwritten signature valid for filing purposes. The photocopy, fax, or scan must be of the original document containing the

original document containing the handwritten ink signature. USCIS will not handwritten ink signature. accept: A typed name on the signature line. [new] Signature by an attorney, or family member signing for the requestor. Signature created by a typewriter, word processor, stamp, auto-pen, or similar device. Electronic signature rendered external to the USCIS online account or created using commercial signature software or that does not comply with the DHS Electronic Signature Policy Guidance. Image of a separately rendered handwritten signature that is later affixed to the document, using either manual or electronic methods, and presented as a single, original document by using reproduction methods, such as photocopying, scanning, faxing, or similar options, with the intent to proport as if the signer personally rendered a handwritten signature directly to the document. Filing Fee. See Form G-1055, available at [no change] www.uscis.gov/forms, for specific information about the fees applicable to this form. **How To Complete Form G-28 1.** Type or print legibly in black ink. 2. If you need extra space to complete any 2. If you need extra space to complete any item within this form, use the space item within this form, use the space provided in **Part 8. Additional** provided in Part 7. Additional **Information** or attach a separate sheet of **Information** or attach a separate sheet of paper. Type or print your name at the top paper. Type or print your name and Alien of each sheet; indicate the Page Number. Registration Number (A-Number) (if any) Part Number, and Item Number to which at the top of each sheet; indicate the **Page** your answer refers; and sign and date each Number, Part Number, and Item sheet. Number to which your answer refers; and sign and date each sheet. 3. Answer all questions fully and [no change] accurately.

NOTE: It is the attorney or accredited representative's responsibility to ensure all contact information is kept up to date

	throughout the proceedings. Updates to contact information must be made in	
	writing to DHS.	
Pages 3-4, Specific Instructions	[Page 3]	
	Specific Instructions	Specific Instructions
	Part 1. Information About Attorney or Accredited Representative	[no change]
	Item Numbers 2 8. Attorney or Accredited Representative Information. Provide the full name, mailing address, and contact information of the attorney or accredited representative.	Item Numbers 2 7. Attorney or Accredited Representative Information. Provide the full name, mailing address, and contact information of the attorney or accredited representative.
	[Page 4]	
	Part 2. Eligibility Information for Attorney or Accredited Representative	[no change]
	Item Numbers 1.A 1.C. Licensed Attorney. If you are an attorney admitted to practice in the United States, as defined in 8 CFR 1.2, you must select Item Number 1.A. and provide the required information regarding the licensing authority for all states, possessions, territories, commonwealths, or the District of Columbia, where you are admitted. Attorneys must provide the bar numbers, if applicable, for all jurisdictions in which they are admitted to practice in Item Number 1.A. If you are subject to any order suspending, enjoining, restraining, disbarring, or otherwise restricting you in the practice of law, you must select Item Number 1.B. and disclose this information using the space provided in Part 8. Additional Information. Attorneys are required to notify DHS of convictions or discipline under 8 CFR 292.3. You must also provide the name of your law firm or organization, if applicable, in Item Number 1.C. If you need extra space to complete this section, use the space provided in Part 8. Additional Information.	Item Numbers 1.A 1.C. Licensed Attorney. If you are an attorney admitted to practice in the United States, as defined in 8 CFR 1.2, you must select Item Number 1.A. and provide the required information regarding the licensing authority for all states, possessions, territories, commonwealths, or the District of Columbia, where you are admitted. Attorneys must provide the bar numbers, if applicable, for all jurisdictions in which they are admitted to practice in Item Number 1.A. If you are subject to any order suspending, enjoining, restraining, disbarring, or otherwise restricting you in the practice of law, you must select Item Number 1.B. and disclose this information using the space provided in Part 7. Additional Information. Attorneys are required to notify DHS of convictions or discipline under 8 CFR 292.3. You must also provide the name of your law firm or organization, if applicable, in Item Number 1.C. If you need extra space to complete this section, use the space provided in Part 7. Additional Information.
	Item Numbers 2.A 2.C. Accredited Representative. If you are an accredited representative of a recognized organization, as defined in 8 CFR part 1292, you must	[no change]

select **Item Number 2.A.** and provide the name of the organization recognized by the Department of Justice under 8 CFR part 1292 and the date of your accreditation in **Item Numbers 2.B. - 2.C.**

Item Number 3. Representation for a Limited Purpose (Attorney or Accredited Representative). Only complete this item if you are not the attorney or accredited representative of record but are standing in for that person for a limited purpose. You must select Item 3. and provide the name of the attorney or accredited representative of record in this matter. You must submit a Form G-28 filed under these circumstances in person at a DHS office. A separate Form G-28 must be filed by each attorney or accredited representative who appears in the matter.

Item Numbers 4.A. - 4.B. Law Student or Graduate. If you are a law student or law graduate not yet admitted to the bar, you must select Item Number 4.A., enter your name in Item Number 4.B., and sign and date in Part 7. Item Number 2., of the same Form G-28 filed by your supervising attorney or accredited representative. The appearance of law students and law graduates is subject to the requirements of 8 CFR 292.1(a)(2).

NOTE: USCIS will not recognize any Form G-28 submitted without the required information in **Parts 1. through 2.**

Part 3. Designated Paralegal for Limited Interaction with USCIS for Customer Service Purposes

If an attorney or accredited representative is designating a paralegal, the attorney or accredited representative of record must provide designated paralegal's name and contact information in **Part 3**. If all requested information is not included, the paralegal will not be permitted to act, nor will USCIS share information with the paralegal. USCIS only permits an attorney or accredited representative of record to designate one paralegal working under the attorney's or accredited representative's direct supervision to communicate with the

Item Numbers 4.A. - 4.B. Law Student or Graduate. If you are a law student or law graduate not yet admitted to the bar, you must select Item Number 4.A., enter your name in Item Number 4.B., and sign and date in Part 6. Item Number 2., of the same Form G-28 filed by your supervising attorney or accredited representative. The appearance of law students and law graduates is subject to the requirements of 8 CFR 292.1(a)(2).

NOTE: USCIS will not recognize any Form G-28 submitted without the required information in **Parts 1. through 2.**

[deleted]

USCIS customer service channels on the attorney's or accredited representative's behalf.

Part 4. Notice of Appearance as Attorney or Accredited Representative

Item Numbers 1.A. - 3.B. Appearance before USCIS, ICE, or CBP. Select only one box to indicate the DHS agency where the matter is pending. If you select the box for USCIS, list the form numbers filed with Form G-28 or the specific matter in which the appearance is entered. If you select the box for CBP or ICE, list the specific matter in which the appearance is entered. If a form number or matter is not listed in these Item Numbers, DHS may not send you information regarding that case.

Item Number 4. Receipt Number.

Provide the Receipt Number for the application or petition pending with USCIS, if any.

Item Number 5. Client Type. Select only one box to indicate your appearance for the client.

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Part 5. Information About Client (Applicant, Petitioner, Requestor, Beneficiary or Derivative, Respondent, or Authorized Signatory for an Entity)

Item Numbers 1. - 3. Information About Client. Provide the full name of the client. If the client is an entity, provide the name of the entity and the title of the entity's authorized signatory.

Item Numbers 4. - 5. Client's Online Account Number and Alien Registration Number (A-Number) (if any). Provide your client's online account number, if any. Provide your client's Alien Registration Number (A-Number), if any.

Item Numbers 6. - 8. Client's Contact Information. Provide the daytime telephone number, the mobile telephone number, and the email address for the client, if any.

Part 3. Notice of Appearance as Attorney or Accredited Representative

[no change]

Part 4. Information About Client (Applicant, Petitioner, Requestor, Beneficiary or Derivative, Respondent, or Authorized Signatory for an Entity)

[no change]

Item Numbers 9. Client's Mailing Address. Provide the client's mailing address. **Do not** provide the business mailing address of the attorney or accredited representative **unless** it serves as the safe mailing address on the application, petition, or request being filed with this Form G-28.

Part 6. Client's Consent to Representation and Signature

The client's signature on this form confirms consent to representation by the attorney or accredited representative named in **Part 1**. and the release of information to the attorney or accredited representative that may be contained in any system of records of USCIS, ICE, or CBP.

The client may also select a box that provides their consent to USCIS for the release of information to the named paralegal in **Part 3.** of any records pertaining to the client related to the forms or specific matter listed in **Part 4.** of this form that appear in any system of records of USCIS.

Item Numbers 2.A. - 3. Options **Regarding Receipt of USCIS Notices and Documents.** The client must select **Item** Numbers 2.A. - 2.B. if they want USCIS to send original notices and/or secure identity documents to the attorney or accredited representative of record. When **Item** Numbers 2.A. and 2.B. are selected, original notices and secure identity documents will be sent to the attorney or accredited representative of record and copies will be sent to the client. If the client wants to receive notices containing Form I-94, Arrival-Departure Record, rather than having USCIS send these notices to the attorney or accredited representative of record, **Item Number 3.** must be selected. These elections may be changed by submitting a new Form G-28 to USCIS.

NOTE: USCIS will not mail secure identity documents to a private, commercial, or business address in a foreign country. USCIS, however, will mail secure identity documents to a U.S.

Part 5. Client's Consent to Representation and Signature

The client's signature on this form confirms consent to representation by the attorney or accredited representative named in **Part 1.** and the release of information to the attorney or accredited representative that may be contained in any system of records of USCIS, ICE, or CBP.

[deleted]

Item Numbers 1.A. - 2. Options Regarding Receipt of USCIS Notices and **Documents.** The client must select **Item** Numbers 1.A. - 1.B. if they want USCIS to send original notices and/or secure travel or identity documents to the attorney or accredited representative of record. When Item Numbers 1.A. and 1.B. are selected, original notices and secure travel or identity documents will be sent to the attorney or accredited representative of record and copies will be sent to the client. If the client wants to receive notices containing Form I-94, Arrival-Departure Record, rather than having USCIS send these notices to the attorney or accredited representative of record, **Item Number 2.** must be selected. These elections may be changed by submitting a new Form G-28 to USCIS.

NOTE: USCIS will not mail secure travel or identity documents to a private, commercial, or business address in a foreign country. USCIS, however, will mail secure travel or identity documents to a

business address of an attorney admitted to practice law outside of the United States or to a designated Army/Air Post Office (APO), Fleet Post Office (FPO), or Diplomatic Post Office (DPO) address. USCIS will mail notices and other correspondence to a foreign address.

Item Number 4. Signature of Client or Authorized Signatory for an Entity. The client must sign and date the form. If the client is under 14 years of age, a parent or legal guardian may sign Form G-28 on their behalf. A legal guardian may also sign for a mentally incompetent person.

Part 7. Signature of Attorney, Accredited Representative, Law Student, or Law Graduate

Item Numbers 1. - 2. Signature of Attorney or Accredited Representative, Law Student, or Law Graduate. The attorney or accredited representative, law student, or law graduate must sign and date the form.

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Part 8. Additional Information

Item Numbers 1.A. - 6.D. If you need extra space to provide any additional information within this form, use the space provided in Part 8. Additional **Information**. For example, if you need more space to provide your U.S. business address for purposes of receiving secure identity documents for your client (if your client has consented to your receipt of such documents in Part 6.). If you need more space than what is provided in Part 8., you may make copies of **Part 8.** to complete and file with your form or attach a separate sheet of paper. Type or print your name at the top of each sheet; indicate the Page Number, Part Number, and Item Number to which your answer refers; and sign and date each sheet.

We recommend that you print or save a copy of your completed Form G-28 to

U.S. business address of an attorney admitted to practice law outside of the United States or to a designated Army/Air Post Office (APO), Fleet Post Office (FPO), or Diplomatic Post Office (DPO) address. USCIS will mail notices and other correspondence to a foreign address.

Item Number 3. Signature of Client or Authorized Signatory for an Entity. The client must sign and date the form. If the client is under 14 years of age, a parent or legal guardian may sign Form G-28 on their behalf. A legal guardian may also sign for a mentally incompetent person.

Part 6. Signature of Attorney, Accredited Representative, Law Student, or Law Graduate

[no change]

Part 7. Additional Information

Item Numbers 1.A. - 6.D. If you need extra space to provide any additional information within this form, use the space provided in Part 7. Additional **Information**. For example, if you need more space to provide your U.S. business address for purposes of receiving secure travel or identity documents for your client (if your client has consented to your receipt of such documents in **Part 5.**). If you need more space than what is provided in Part 7., you may make copies of **Part 7.** to complete and file with your form or attach a separate sheet of paper. Type or print your name at the top of each sheet; indicate the Page Number, Part Number, and **Item Number** to which your answer refers; and sign and date each sheet.

[no change]

	review in the future and for your records.	
Page 7, Paperwork Reduction Act	[Page 7] Paperwork Reduction Act	Paperwork Reduction Act
	An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 57 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Office of Policy and Strategy, Regulatory Coordination Division, 5900 Capital Gateway Drive, Mail Stop #2140, Camp Springs, MD 20588-0009; OMB No. 1615-0105. Do not mail your completed Form G-28 to this address.	An agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information, unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 50 minutes per response, including the time for reviewing instructions and completing and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Citizenship and Immigration Services, Office of Policy and Strategy, Regulatory Coordination Division, 5900 Capital Gateway Drive, Mail Stop #2140, Camp Springs, MD 20588-0009; OMB No. 1615-0105. Do not mail your completed Form G-28 to this address.